



CITY OF LIMA, OHIO

CIVIL SERVICE BOARD

202 E. HIGH STREET – 2ND FLOOR
LIMA, OHIO 45801
PHONE: (419) 223-7271

08/05/2024

Lima City Council
50 Town Square
Lima, OH 45801

Re: Budget & Investment Analyst

Dear Council:

Please be advised that the Lima Civil Service Board, at the August 1, 2024 regular meeting approved a request from the Human Resource Director to reclassify the Budget & Investment Analyst position within the Finance Department. The duties and functions of this position has, over time, increased to a higher level classification, including increased responsibility for the City's participation in the GFOA's Distinguished Budget Award program.

The Board recommends to Council the following for the Budget & Investment Analyst I position in the Finance Department:

1. Amend the classification specification for the Budget & Investment Analyst;
2. Amend the title in the Authorized Employment Positions, Section 246.08 Finance Department, from Budget & Investment Analyst to Senior Investment Analyst;
3. Establish the pay grade for this classification at pay grade 25;
4. Recommend appointment of current employee Cindy Amburgy to Senior Investment Analyst.

Sincerely,

Approved By:

Debra Vobbe
Civil Service Director/Secretary

Sharetta T. Smith, JD, MBA
Mayor