



# CITY OF LIMA

*Sharetta Smith, Mayor*

50 Town Square  
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01/13/2025

Lima City Council  
50 Town Square  
Lima, OH 45801

Re: Leaf Bag Bid

Dear Council:

The Mayor has authorized legislation to allow the Utilities Department to advertise for bids and award contract to the lowest best bidder for leaf bags for the Customer Service Division.

Sincerely,

Reviewed:

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Mike Caprella  
Utilities Director

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Meri Foster  
Director of Finance

Approved:

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Sharetta T. Smith, JD, MBA  
Mayor