



# CITY OF LIMA

*Sharetta Smith, Mayor*

50 Town Square  
Lima, Ohio 45801-4900  
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09/03/2024

Lima City Council  
50 Town Square  
Lima, OH 45801

Re: Microsoft Licensing and Cloud Services

Dear Council:

The Mayor has authorized legislation to bid and award the contract for Microsoft Licensing and Cloud Services to the lowest and best bidder.

Should additional clarification be required, please contact this office.

Sincerely,

Reviewed:

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Nathan Bayliff  
Chief Technology Officer

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Meri Foster  
Director of Finance

Approved:

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Sharetta T. Smith, JD, MBA  
Mayor