



CITY OF LIMA

Sharetta Smith, Mayor

50 Town Square
Lima, Ohio 45801-4900
Phone: 419-228-5462
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04/08/2025

Lima City Council
50 Town Square
Lima, OH 45801

Re: Purchase of CAD software from DLT Solutions, LLC

Dear Council:

The Public Works and Utilities Departments intend to purchase a three-year subscription for Computer-Aided Drafting (CAD) software from DLT Solutions, LLC, at a cost of \$48,039.38. This includes AutoCAD and the Architecture, Engineering & Construction Collection, essential for infrastructure design and maintenance. Funding is available within the approved budgets.

This investment aligns with the City's strategic goals by:

- Enhancing Efficiency: Improving accuracy and reducing drafting time.
- Supporting Smart Growth: Enabling better infrastructure planning.
- Ensuring Reliability: Aiding maintenance and upgrades.
- Fostering Innovation: Modernizing urban planning tools.

This purchase supports our commitment to providing exceptional public services and improving operational effectiveness. Please let us know if further details are needed.

Sincerely,

Reviewed:

Amy Harpster
Public Works Director

Meri Foster
Director of Finance

Approved:

A handwritten signature in black ink, appearing to read "Sharetta T. Smith". The signature is fluid and cursive, with the first name "Sharetta" being more prominent than the last name "Smith".

Sharetta T. Smith, JD, MBA
Mayor