



CITY OF LIMA, OHIO CIVIL SERVICE BOARD

202 E. HIGH STREET – 2ND FLOOR
LIMA, OHIO 45801
PHONE: (419) 223-7271

06/07/2024

Lima City Council
50 Town Square
Lima, OH 45801

Re: Tax Supervisor Title Amendment

Dear Council:

Please be advised that the Lima Civil Service Board, at the June 6, 2024 regular meeting approved a request from the Human Resource Director to amend the classification title of TAXATION SUPERVISOR to TAX ADMINISTRATOR. The change will allow the City to be consistent with the tax ordinances and standard practice.

Attached is the amended classification specification and supporting documentation.

The Board recommends that Council amend the title in the Authorized Employment Positions; Section 246.08 Police Finance Department.

Sincerely,

Approved By:

Debra Vobbe
Civil Service Director/Secretary

Sharetta T. Smith, JD, MBA
Mayor