



# CITY OF LIMA

*Sharetta Smith, Mayor*

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04/26/2024

Lima City Council  
50 Town Square  
Lima, OH 45801

Re: Sale and Disposal of Electronic Equipment

Dear Council:

The Mayor has authorized legislation to allow the Data Systems Group, to dispose of numerous old Computers, Printers and Miscellaneous Electronic equipment (see attached list). Some of the equipment will be auctioned on GovDeals.com. This equipment is out dated and end-of-life. It is no longer functional or needed in any capacity within the city. For data protection, all hard drives have been removed and will be physically destroyed.

The equipment, that is not sold, will be taken to a facility that will recycle it at no charge to the City.

Sincerely,

Reviewed:

Nathan Bayliff  
Chief Technology Officer

Meri Foster  
Director of Finance

Approved:

Sharetta T. Smith, JD, MBA  
Mayor