



# CITY OF LIMA

*Sharetta Smith, Mayor*

50 Town Square  
Lima, Ohio 45801-4900  
Phone: 419-228-5462  
[www.cityhall.lima.oh.us](http://www.cityhall.lima.oh.us)

12/02/2024

Lima City Council  
50 Town Square  
Lima, OH 45801

Re: PEM Consulting Services, LLC - Public Works

Dear Council:

Dear Council,

The Mayor has approved a request to extend the contract term with PEM Consulting Services, LLC for services provided to the Public Works Department. The updated term of the agreement will span from September 9, 2024, through January 24, 2025, with the total cost not to exceed \$49,999.00.

Sincerely,

Reviewed:

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Della Bradford  
Human Resources Director

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Meri Foster  
Director of Finance

Approved:

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Sharetta T. Smith, JD, MBA  
Mayor