



CITY OF LIMA

Sharetta Smith, Mayor

50 Town Square
Lima, Ohio 45801-4900
Phone: 419-228-5462
www.cityhall.lima.oh.us

10/25/2024

Lima City Council
50 Town Square
Lima, OH 45801

Re: Lima Municipal Center Renovation Contract Revision

Dear Council:

The Mayor has authorized legislation to revise the contract amount with Charles Construction Services for Renovation to the Lima Municipal Center, Project 6-24.

The first-floor lobby updates include new flooring, doors, and a welcome center that will greet visitors as they first arrive. The lobby also features a new reception area with seating and display cases that will house the gifts from Lima's Sister City, Harima-cho, Japan.

The second-floor updates include new walls, flooring, office spaces, and lighting, in addition to a reconfiguration of the layout to improve the ease of navigation for visitors. When visitors exit the elevator to the second floor, they will find easily accessible customer service windows for the Building Department, Public Works Administration, and Department of Housing and Neighborhoods, along with informational racks for the latest forms and fliers.

The original construction contract cost was \$314,161.00 (Ordinance No. 062-24). The final contract amount is \$363,494.60 and based on the final field measured quantities of the actual work performed. Additional funds will be provided through the Lima Municipal Center Building Improvement general fund (1010-1124-58095)

The project began construction in January of 2024 and is substantially complete.

Sincerely,

Reviewed:

Edward Moore
Public Works Dept.

Meri Foster
Director of Finance

Approved:

A handwritten signature in black ink, appearing to read "Sharetta T. Smith". The signature is written in a cursive, flowing style with a prominent loop at the end.

Sharetta T. Smith, JD, MBA
Mayor