



CITY OF LIMA

Sharetta Smith, Mayor

50 Town Square
Lima, Ohio 45801-4900
Phone: 419-228-5462
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02/13/2025

Lima City Council
50 Town Square
Lima, OH 45801

Re: De-Asset Universal Weight Machine

Dear Council:

The Mayor has authorized legislation allowing the Lima Police Department to de-asset an old Universal Weight Machine. We request authorization to dispose of the item properly. The machine was purchased new in 1985 and is no longer being used by the department. Please find the description and the City's asset tag number below.

<u>Description</u>	<u>Serial#</u>	<u>Model#</u>	<u>City ID/Tag#</u>
Universal Weight Machine	V637	CDN78	4042

Your consideration in this matter will be greatly appreciated.

Sincerely,

Reviewed:

James Baker
Chief of Police

Meri Foster
Director of Finance

Approved:

Sharetta T. Smith, JD, MBA
Mayor