



# CITY OF LIMA

*Sharetta Smith, Mayor*

50 Town Square  
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Phone: 419-228-5462  
[www.cityhall.lima.oh.us](http://www.cityhall.lima.oh.us)

04/24/2024

Lima City Council  
50 Town Square  
Lima, OH 45801

Re: Lease of 675 West Market Street

Dear Council:

The Mayor has authorized legislation to enter into contract with Neth Properties, LLC to lease the 2nd floor of 675 W. Market Street for a term of 3 months. The lease will coincide with the improvements to the 2nd floor and lobby of the Lima Municipal Center. The Public Works Admin, Lima/Allen Co. Building Department, Engineering Division., and Department of Housing and Neighborhoods will be relocated to this space during construction. It is not anticipated, but the City will have the option to extend the lease on a month to month basis after the 3 month term expires up to a total of 6 months. The lease amount will be \$11,000 per month and requires one month's rent deposit at the start for a total not to exceed of \$66,000. Funds are available from the Contingency Account 1010-1155-55510.

Sincerely,

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Kirk Niemeyer  
Public Works Director

Reviewed:

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Meri Foster  
Director of Finance

Approved:

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Sharetta T. Smith, JD, MBA  
Mayor