

**Lima Municipal Court
Jim Link, CPA
Clerk of Court**



109 N. Union St
Lima, OH 45801
Phone: (419) 221-5275

Criminal / Traffic Fax: (419) 998-5526
Civil Fax: (419) 998-5517
<http://www.limamunicipalcourt.org>

04/04/2024

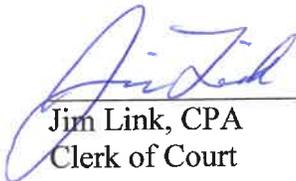
Lima City Council
50 Town Sq
Lima, OH 45801

Reference: Notice to Council of Expenditure

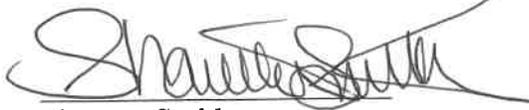
This communication is to inform you of my intent to enter into contract to purchase multiple desk replacements approved by the Mayor and the Finance Director for the Clerk's Office of the Lima Municipal Court.

The total cost for 2024 is \$25,579.92 for eight (8) desks in the Traffic/Criminal Division. The total cost for 2025 is estimated at \$10,348.48 for four (4) desks in the Civil Division. All purchases are in accordance with State Contract Pricing (HON STS Contract 800766 and Humanscale Omnia Contract R221002) through Innovative Office Solutions (IOS).

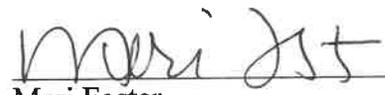
Sincerely,



Jim Link, CPA
Clerk of Court



Sharetta Smith
Mayor



Meri Foster
Director of Finance