

**Lima Municipal Court  
Jim Link, CPA  
Clerk of Court**

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Lima, OH 45801  
Phone: (419) 221-5275



Criminal / Traffic Fax: (419) 998-5526  
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<http://www.limamunicipalcourt.org>

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September 30, 2024

Lima City Council  
50 Town Sq  
Lima, OH 45801

Reference: Request approval for 2025 License, Support & Maintenance Lima Municipal Court Case Management System

President Dixon:

The Lima Municipal Court is requesting council approval to enter into a contract with Civica North America, Inc. for our 2025 License, Support & Maintenance for our case management system totaling \$60,488.01. This is an annual fee that has been paid every year to operate our Court software. Civica is a sole source provider of this software.

There is no impact on the City of Lima's General Fund as the entire \$60,488.01 is being paid from two of the Court's Special Revenue Funds:

\$36,839.05	Fund 3710 – Judge's Special Projects Fund
<u>\$23,648.96</u>	Fund 5200 – Clerk's Computer Fund
\$60,488.01	Total

Thank you for your time and consideration in this matter.

Sincerely,

Jim, Link, CPA  
Clerk of Court

Approved by:

*Via email*

Sharetta T. Smith  
Mayor

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