



CITY OF LIMA

Sharetta Smith, Mayor

50 Town Square
Lima, Ohio 45801-4900
Phone: 419-228-5462
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04/15/2024

Lima City Council
50 Town Square
Lima, OH 45801

Re: Sale and Disposal of Electronic Equipment

Dear Council:

The Mayor has authorized legislation to allow the Data Systems Group, to dispose of numerous old Computers, Printers and Miscellaneous Electronic equipment (see attached list). Some of the equipment will be auctioned on GovDeals.com. This equipment is out dated and end-of-life. It is no longer functional or needed in any capacity within the city. For data protection, all hard drives have been removed and will be physically destroyed.

The equipment, that is not sold, will be taken to a facility that will recycle it at no charge to the City.

Sincerely,

Reviewed:

Nathan Bayliff
Chief Technology Officer

Meri Foster
Director of Finance

Approved:

Sharetta T. Smith, JD, MBA
Mayor