

**Lima Municipal Court
Jim Link, CPA
Clerk of Court**



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June 12, 2024

Lima City Council
50 Town Sq
Lima, OH 45801

Reference: Communication regarding disposal of desks, tables and countertop(s) in the Lima Municipal Court, Clerks Office, Criminal / Traffic Division

Dear Council:

The Lima Municipal Court will be disposing of four (4) desks, two (2) tables, and countertop(s) from our Traffic/Criminal Division in July of 2024. They will initially be offered to other City departments with any remaining be offered on GovDeals.com. If there are still any remaining after being posted on GovDeals.com, they will be disposed of in accordance with the City of Lima's Fixed Asset Policy.

Thank you for your time concerning this matter.

Sincerely,

A handwritten signature in blue ink that reads "Jim Link".

Jim Link, CPA
Clerk of Court