



# CITY OF LIMA

*Sharetta Smith, Mayor*

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03/01/2025

Lima City Council  
50 Town Square  
Lima, OH 45801

Re: Lease of Konica Minolta Copiers

Dear Council:

The Mayor has authorized legislation that, if approved by City Council, would permit her enter into a lease agreement with Perry ProTech and Konica Minolta for the lease of seven Konica Minolta copiers. These copiers are used by several City Departments in various locations. This lease replaces a current lease that ends in March and includes both a lease cost per machine plus a maintenance and supply cost per copy. The annual cost of the lease, with maintenance will be approximately \$33,000 per for five years.

Please feel free to contact me should there be any questions.

Sincerely,

Reviewed:

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Randy Bartels  
Auditor

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Meri Foster  
Director of Finance

Approved:

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Sharetta T. Smith, JD, MBA  
Mayor