



# CITY OF LIMA

*Sharetta Smith, Mayor*

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08/05/2024

Lima City Council  
50 Town Square  
Lima, OH 45801

Re: UMS CIM Project Task 2.2.4 Change Order #3 (CO3)

Dear Council:

The Mayor has authorized the legislation to allocate additional funds by way of Change Order to Utility Metering Solutions (UMS) in order to extend their Project Management Services for the Implementation Phase of the CIM Project. The CIM Project includes software applications from Tyler Technologies and MatrixPoint Software that will be utilized by the City of Lima Police Department, the Lima Municipal Court and the City of Lima Prosecutors Office. The estimated additional time required for implementation is twelve (12) months and sets the new expected completion date to 6/30/25. This is in addition to the original seven (7) month estimate, eight (8) month extension (CO1) and the four (4) month extension (CO2). The Lima Police Department and Lima Prosecutor's Office portions of this project are complete, so this this additional twelve (12) month extension is needed to complete only the remaining portion of the project belonging to the Lima Municipal Court . This additional twelve (12) months will be billed as utilized at a rate of \$12,000/month for a total not to exceed \$144,000.

Sincerely,

Reviewed:

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Nathan Bayliff  
Chief Technology Officer

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Meri Foster  
Director of Finance

Approved:

A handwritten signature in black ink, appearing to read "Sharetta T. Smith". The signature is written in a cursive style with a prominent loop at the end.

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Sharetta T. Smith, JD, MBA  
Mayor