

\_\_\_\_\_ An Ordinance amending Section 246.11 of the Codified Ordinances of the City of Lima, Police Department Authorized Employment Positions.

**ORDINANCE NO. 098-25**

Introduced by \_\_\_\_\_ Councilor

Seconded by \_\_\_\_\_ Councilor

Form Approved Auty L Director of Law

PUBLICATION: I hereby certify that this Ordinance was published in a summary manner according to law in the Lima News on \_\_\_\_\_

\_\_\_\_\_  
Dana Addis, Clerk**AN ORDINANCE AMENDING SECTION 246.11 OF THE CODIFIED ORDINANCES OF THE CITY OF LIMA, POLICE DEPARTMENT AUTHORIZED EMPLOYMENT POSITIONS.**

VOTE	1ST		2ND		3RD	
	Y	N	Y	N	Y	N
GORDON						
WILKERSON						
THOMPSON						
JORDAN						
JONES						
GLENN						
NEEPER						
DIXON						
TOTAL						

**PREAMBLE:** The purpose and authority of and for this ordinance are set forth as follows:

**WHEREAS**, the Civil Service Board has approved a reclassification of the position of the Account Clerk I in the Police Department to the new position of LPD Administrative Services Specialist; has approved new classification specifications for the new position; approved the appointment of the incumbent employee, Krista Sprouse, to the newly created position; and approved the pay for the incumbent employee (Krista Sprouse) appointed to the new position to be set at Pay Range 14, Step E (5 years continuous service); and,

**WHEREAS**, legislation has been authorized by the Mayor to approve the changes set forth above; and,

**WHEREAS**, Council finds that passage of this ordinance is necessary because of the immediate need for the action authorized herein to meet administrative operational deadlines, and in order to preserve the public peace, property, health, safety, and welfare of the community and its citizens, and to provide for the efficient and effective operation of the municipal government, and by reason thereof, this Ordinance constitutes a matter of administrative emergency and shall take effect immediately upon its passage, as set forth in Section 33 of the City Charter; Now, Therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LIMA, OHIO, WITH AT LEAST A MAJORITY OF THE MEMBERS ELECTED THERETO CONCURRING:**

**Section 1.** Section 246.11 of the Codified Ordinances of the City of Lima, Ohio is hereby amended as follows (See Civilian Employees, page 2):

**246.11 Police Department**

All positions in this section are Classified:

(Sworn Officers)

Authorized Number	Position Title/Class	Pay Range
1	Police Chief	By Ordinance
3	Police Majors	By Ordinance
4	Police Lieutenant	9
12	Police Sergeant	7
8	Police Detective	5
3	Police Identification Officer	5
77	Police Officer	3
(Pay ranges for sworn officers refer to ranges set forth in their applicable Collective Bargaining Agreement or by separate Ordinance)		
1	Vehicle Immobilization Officer	10
10	Parking Enforcement Officer (Paid 100% from Account No. 303-1000)	Not to exceed \$15.00/hr.
4	Community Service Aide	
	Starting Pay	\$ 10.00/hr.
	After 6 months	\$ 11.00/hr.
	After 12 months	\$12.00/hr.
5	Crime Prevention Aide	
	Starting Pay	\$ 15.00/hr.
5	Crime Prevention Specialist	\$12.00/hr.

(Note: The number of Crime Prevention Aides and Crime Prevention Specialists may vary from this authorized strength as determined necessary by the Chief of Police, but in no event shall the combined number of positions exceed 10 persons.)

(Civilian Employees)

10	Corrections Officer	10
2	Parking Meter Serviceman	14
1	LPD Administrative Services Specialist	14
1	LPD Office Manager	17
1	Secretary I	11
1	Secretary I (Paid 50% from 302-1000; 50% from 331-1000)	11
5	Records Clerk	12
12	Police Communications Operator	12
1	Technology Coordinator	12
1	Computer Programmer/Operator	

Pay scale shall be determined as set forth for the same position under Utilities, Data Systems Group, except that this position shall be paid from the General Fund).

2

Meter Person

9

**Section 2.** Existing Section 246.11 is hereby amended as set forth above. Council specifically approves the modification to the pay for the reclassified position of LPD Administrative Services Specialist to be set at the same pay as Range 14, Step E of the AFSCME Collective Bargaining Agreement (5 years continuous service) for the present incumbent of the existing position of Account Clerk I, who shall be retained in the position of LPD Administrative Services Specialist under the new classification approved herein. Any person (other than the present Account Clerk I) hereafter appointed to the reclassified position of LPD Administrative Services Specialist after the effective date of this ordinance shall be paid in accordance with the application of the Parity Ordinance (C.O.L. §244.25) in effect at that time. Any previous ordinances or code sections in conflict herewith, in whole or in part as may be applicable, (specifically including, but not limited to the "Parity Ordinance," C.O.L. §244.25) are hereby superseded (but not repealed), on a one-time basis for the circumstances present at this time associated herewith, by the provisions of this ordinance with respect to the reclassification and appointment to the position of LPD Administrative Services Specialist and the adjustment to Pay Range 14, Step E (5 years continuous service), for the present incumbent of the existing position of Account Clerk I.

**Section 3.** Council finds and determines that the above preamble contains specific findings by Council as part of and in support of passage of this Ordinance, and that all formal actions of this Council and any of its committees concerning and relating to the adoption of this ordinance were taken in an open meeting and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings held in compliance with the law.

**Section 4.** Council passes this Ordinance under authority of City Charter Sections 1 and 81, and Chapters 212 and 288 of the Codified Ordinances of Lima, as being a matter of local self-government and in the exercise of its constitutional Home Rule authority, and as otherwise in the best interests of the City.

**Section 5.** The Clerk of the Council is authorized and directed to cause publication of this ordinance to be made in a summary manner as provided by the City Charter.

**Section 6.** In accordance with City Charter Section 33, and for the reasons set forth in the Preamble above, this ordinance is considered as an administrative emergency, and shall take effect and be in force forthwith upon passage by an affirmative vote of at least two-thirds of the members elected to council at the first reading hereof. If it does not so pass at first reading, it shall take effect and be in force forthwith upon passage by an affirmative vote of at least two-thirds of the members elected to council at the second reading hereof. If it does not so pass at second reading then it shall take effect and be in force forthwith upon passage by an affirmative vote of at least a majority of the members elected to council at the third reading hereof. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed: \_\_\_\_\_, 2025

\_\_\_\_\_  
Jamie L. Dixon, President

Approved: \_\_\_\_\_, 2025

\_\_\_\_\_  
Sharetta T. Smith, Mayor

ATTEST: \_\_\_\_\_  
Dana Addis, Clerk of Council

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